

**2023-2024**  
**Annual Electors**  
**Meeting Minutes**  
*4 February 2025*



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**2023-2024 ANNUAL ELECTORS MEETING  
4 February 2025**

**MINUTES** of the Annual Electors Meeting of Council held at the Council Chambers, Shire Administration Centre, Dalwallinu on Tuesday 4 February 2025.

**1 OPENING & WELCOME BY PRESIDENT**

The President declared the meeting open at 6:00pm.

**2 ATTENDANCE RECORD**

**2.1 Present**

Shire President	Cr KL Carter
Deputy Shire President	Cr SC Carter
	Cr JL Counsel
	Cr DS Cream
	Cr S Dawson
	Cr MM Harms

Chief Executive Officer	Mrs JM Knight
Manager Corporate Services	Mrs HK Jolly
Manager Planning & Development Services	Mr DW Burke
Manager of Works & Services	Mr MN Bennett

**Members of the Public**

Mr C Hyde	Mrs G Hyde	Mr C Hyde
Mrs I Mills	Mr G Butcher	Mrs P Pearse
Mr C Pearse	Mrs M Carlshausen	Mr S Counsel
Mr R Nash		

**3 APOLOGIES**

Mrs L Carter                      Mrs J Hyde

**4 MINUTES OF PREVIOUS ANNUAL ELECTORS MEETING – 6 FEBRUARY 2024**

**MOTION**

Moved      Cr SC Carter  
Seconded   Cr JL Counsel

That the Minutes of the Annual Electors Meeting held on 6 February 2024 be confirmed.

**CARRIED**

## 5 PRESENTATION OF ANNUAL REPORT CONSISTING OF:

### 5.1 Presidents Report for the 2023/2024 Financial Year

#### MOTION

Moved Cr KL Carter  
Seconded Mr Charles Hyde

That the Presidents Report for the financial year 2023/2024 be received.

**CARRIED**

### 5.2 Chief Executive Officers Report for the 2023/2024 Financial Year

#### MOTION

Moved Ms JM Knight  
Seconded Cr S Dawson

That the Chief Executive Officers Report for the financial year 2023/2024 be received.

**CARRIED**

### 5.3 Financial Report for the 2023/2024 Financial Year

#### MOTION

Moved Cr MM Harms  
Seconded Cr JL Counsel

That the 2023/2024 Annual Financial Statements and Report, as presented, be received and adopted.

**CARRIED**

### 5.4 Auditors Report for the 2023/2024 Financial Year

#### MOTION

Moved Cr DS Cream  
Seconded Mr Charles Hyde

That the Auditors Report for the financial year 2023/2024 be received.

**CARRIED**

### 5.5 General Business

The Shire President asked for any comments from the meeting.

#### **Mrs Merrie Carlshausen – Creative Arts**

Mrs Carlshausen explained to the meeting that the Creative Arts Group had written to the Shire requesting assistance for the upcoming Arts Festival in September 2025. They had requested in kind support relating to the collections and return of the artwork from Perth. The Shire CEO had

responded to the request advising it would be put into the draft 2025-2026 budget for Council's consideration and they would be advised of the outcome in July 2025. The Officer had no authorisation to confirm the sponsorship without a Council resolution.

The Committee are requesting confirmation, as there is an enormous amount of cost and time involved in putting on a festival such as this and learning of the outcome in July 2025 puts the festival in jeopardy.

**Shire Response**

*It was agreed that the CEO will present a report to Council at their February Ordinary Council Meeting requesting ongoing sponsorship of this event on a bi-annual basis. This will avoid the need for the group to make a request for all future events.*

**Mr Gary Butcher – Graffiti/Theft**

Is the Shire having any luck with catching the vandals?

**Shire Response**

*In some instances, we have been fortunate to find the vandals. Social media has been of assistance in those cases.*

**Mrs Irene Mills – Aged Care Services**

What is the Shire doing about Aged Care? Sullivan Lodge is outdated and Pioneer House is not utilised.

**Shire Response**

*Council have had many discussions about Aged Housing. We have been waiting for years for the Old Fire Station land to be sold freehold to the Shire. Unfortunately, with the latest PFAS issue this is not going to happen in the foreseeable future. The issue with rebuilding Sullivan Lodge is finding somewhere to house the current tenants if we were to rebuild on that site or securing land to build new accommodation. The Shire has many proposals with the Department Planning Lands and Heritage to try and secure land for all types of housing, not just aged.*

*Pioneer house is owned by the Shire but is leased to WA Country Health Service. The responsibility of admitting people to Pioneer House sits with the Dalwallinu Hospital. Contact has been made in recent months regarding access to Pioneer House. There has been no change to admission protocols to Pioneer House. To be eligible a person would need to give consent for an ACAT assessment. There is no current waitlist for admission as a permanent resident for Pioneer House or Acacia House.*

*It was agreed that Mr Butcher will ask the Local Health Advisory Group to advertise the community the process for consideration of admission to Pioneer House. Recent surveys indicate that there is little demand for independent living units in Dalwallinu.*

*In addition to this, Aged Care Housing and Services is the responsibility of Federal and State governments, not local governments, however we are more than happy to facilitate in this matter.*

**Mrs Merrie Carlshausen – Economic Development**

Is the Shire pleased with the Economic Development in the Shire?  
What relationship does Council have with that?

**Shire Response**

*In recent years it has been difficult to undertake economic development as there has been no land to market. This will change given the release of the new industrial lots.*

**Stuart Counsel – Caravan Park**

Has the Shire considered relocating Dalwallinu Caravan Park?

**Shire Response**

*It has been considered and there is plan for the caravan park to be relocated if there is funding for the project in the future.*

**Stuart Counsel – Wubin East Rd**

Are there any plans for an upgrade?

**Shire Response**

*The Shire has a plan to upgrade Wubin East Road.*

**Mr Colin Pearse – Transfer of Land under the South West Native Title Settlement**

Enquired about the vacant crown land that was considered by Council for inclusion in the Native Title Settlement namely the land on Wubin-Gunyidi Rd, Miamoon.

**Shire Response**

*This is not the only parcel of land in the Shire that is being considered for inclusion in the delivery of the 320,000 hectare Noongar Land Estate. 300,000 hectares of land is to be transferred in reserve or leasehold and up to 20,000 hectares of land transferred in freehold. This process will be undertaken over five years and as yet the final parcels for inclusion into the estate have not been formalised. Once the Shire is advised, we will publicise for the benefit of the community.*

**Mr Gary Butcher – Accommodation in Pithara**

Enquired about the accommodation projects planned for Pithara.

**Shire Response**

*The eight (8) person workers accommodation in McConnell Street is progressing. The buildings are on site.*

*The large workers accommodation on Pithara West Rd has had no progress since Council approved the planning application.*

**6 CLOSURE OF MEETING**

There being no further business, the Chairperson closed the meeting at 6.57pm.

**7 CERTIFICATION**

I, \_\_\_\_\_, certify that the Minutes of the meeting held on 4 February 2025, as shown on page numbers 1 to 5 were confirmed as a true record at the meeting held on Tuesday \_\_\_ February 2026.

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE